

How to Open a Bar (Checklist)

1.	Decide what type of bar you would like to open. □		
	a.	Look into the different types of bars you can open. \Box	
	b.	Pick a name for your bar. □	
2.	Create a bar business plan. □		
	a.	Include all the essential elements in your business plan. $\hfill\Box$	
	b.	Know who your customers are. \Box	
	c.	Study your competitors. □	
3.	Form your bar company. \Box		
	a.	Set up a legal entity. □	
	b.	Invest in business insurance. \square	
	c.	Obtain the necessary licenses and permits. \square	
4.	Invest	in the right technology. \square	
	a.	Purchase a reliable point of sale system. □	
	b.	Invest in a good mobile credit card reader. \square	
	c.	Set up inventory management software. \Box	
	d.	Get a good payroll software. □	
5.	Sourc	e funding for your bar. □	
	a.	Get the necessary startup capital to open your bar. \Box	
	b.	Look into operational financing. □	
6.	Choos	se the right location. □	
	a.	Evaluate the cost. □	
	b.	Think about your ideal customer demographics. \Box	
	c.	Research your competition. □	
	d.	Plan for optimum visibility for your bar. □	



	e.	Look into the foot traffic of the location. \Box		
	f.	Plan for parking availability. □		
	g.	Research neighborhood crime statistics.		
7. Find the right supplier. □				
	a.	Ask the right questions when researching potential suppliers.		
	b.	Find a supplier in your area. □		
	c.	Keep in mind the type of bar you are opening. \square		
	d.	Find a supplier who offers a range of alcohol qualities. \Box		
8. Set up your bar. □		your bar. □		
	a.	Plan the layout of your bar. □		
	b.	Create a list of the essential equipment for your bar. \Box		
9. Hire the right staff. □				
	a.	Create a list of the staff you need for your bar. \square		
	b.	Advertise your job openings. □		
10. Promote your bar. □				
	a.	Host an opening night. □		
	b.	Hold daily specials. □		
	c.	Use social media. □		
	d.	Remember to use search engine marketing. \square		