

## **How to Start a Trucking Business (Checklist)**

1.	Create a Business Plan □			
	a.	Exe	ecutive Summary 🗆	
	b.	Со	mpany Description 🗆	
	c.	Pro	oducts and Services $\square$	
	d.	Ma	arketing Plan 🗆	
	e.	Ma	anagement $\square$	
	f.	Ор	erational Plan 🗆	
	g.	Fin	ancial Plan and Projections $\square$	
2.	Name your business			
		a.	Choose a business name □	
		b.	Check name availability □	
		c.	Secure the domain name $\square$	
		d.	Trademark the name $\square$	
3.	. Secure Financing			
		а.	Find investors □	
		b.	Apply for a loan □	
4.	Tal	Take Care of Legal Requirements □		
		a.	Open a business bank account $\square$	
	b. Form a legal entity $\square$			
			i. Choose between a partnership, corporation, or LLC $\Box$	
			ii. Appoint officers/members $\square$	



		iii. File articles of incorporation $\Box$
	c.	Meet industry requirements $\square$
		i. Commercial Driver's License $\square$
		ii. US Dot Number $\square$
		iii. Motor Carrier Operating Authority Number $\square$
		iv. International Registration Plan and Fuel Tax Agreement $\Box$
5.	Purcha	ase Equipment
	a.	Research suppliers
	b.	Purchase trucks □
		i. Choose new or used vehicles $\square$
	c.	Purchase insurance for your fleet $\square$
6.	Hire E	mployees 🗆
	a.	Define job positions □
	b.	Post jobs online □
	c.	Interview candidates and check credentials $\square$
	d.	Extend employment offers $\square$
7.	Marke	t your business and find loads
	a.	Set your rates □
	b.	Launch a website □
	c.	Create marketing materials □
	d.	Use load boards □
	e.	Develop business relationships $\square$