



**NameSnack**

#1 Business Name Generator

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## How to Start a Business in Rhode Island

### Checklist

#### 1. Form your business.

##### 1.1. Review Rhode Island formatting options.

There are 9 main types of business entities in Rhode Island. Choose the one that suits your business best.

##### 1.2. Name your business.

After checking to see that your name does not exist, register your business name with the Rhode Island Secretary of State.

##### 1.3. Get an Employer Identification Number.

Apply for an Employer Identification Number at the IRS.

##### 1.4. Register your business in Rhode Island.

Sole proprietorships and general partnerships do not need to file with the state. LLCs and corporations must file online.

##### 1.5. Obtain necessary permits and licenses.

Check the Rhode Island government website to see if your business requires any special licenses/permits. If you do, apply for them online.

#### 2. Register your business for taxes.

##### 2.1. Register for Rhode Island state taxes.

Apply for your state taxes online with the Rhode Island Division of Taxation.



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## 2.2. Register for Sales and Use Tax.

If you sell, lease, or rent goods and services in Rhode Island, you need to acquire a Sales Tax Permit.

## 2.3. Register for Income Tax.

All businesses with employees need to register for income tax.

## 2.4. Register for Unemployment Insurance (UI) Tax.

All businesses with employees are required to pay UI taxes to fund unemployment compensation programs in the state.

## 2.5. Register for Corporation Income Tax.

All corporations, limited liability companies, and limited partnerships need to register for Corporate Income Tax.

### 3. Hire employees and report them to the state.

#### 3.1. Report to the Rhode Island New Hire Reporting Directory.

Report all new and returning employees online.

#### 3.2. Obtain Workers' Compensation Insurance.

Employers with one or more employees are required to carry workers' compensation insurance.

#### 3.3. Display mandatory posters in your place of business.

There are 8 mandatory labor law posters in Rhode Island, which you can obtain from the Department of Labor and Training.

