

How to Start a Business in North Dakota Checklist

1.	Form your business. \square
	1.1. Review North Dakota formation options. \square
	There are six main types of business entities in North Dakota, but there is a dozen
	overall. Choose the one that suits your business best.
	1.2. Name your business. □
	After checking to see your name does not exist, register your business name with the
	Secretary of State's Office.
	1.3. Get an Employer Identification Number. \Box
	Apply for an Employer Identification Number at the IRS.
	1.4. Register your business in North Dakota. \square
	Sole proprietorships and partnerships do not need to file with the state. LLCs and
	corporations must file online.
	1.5. Obtain necessary permits and licenses. \square
	Check the North Dakota Attorney General Licensing page to see if your business
	requires any special licenses. If you do, apply for them online.
2.	Register your business for taxes.
	2.1. Register for sales and uses tax. \square
	Register your business online with the North Dakota Office of State Tax Commissioner.
	2.2. Register for income tax withholding. \square
	Register your business online with the North Dakota Office of State Tax Commissioner.
3.	Hire employees and report them to the state. \Box

3.1.	Purchase workers' compensation insurance. \square
	Buy this insurance coverage from North Dakota Workforce Safety and Insurance.
3.2.	Report new hires to the North Dakota Department of Human Services. \Box
	Provide the necessary information for every new employee and rehire.