



NameSnack

#1 Business Name Generator

How to Start a Business in DC (Checklist)

1. Form a business entity

- a. Choose to create either an LLC, corporation, non-profit corporation, limited partnership, or limited liability partnership
- b. Choose a name for your business
 - i. Use a business name generator
 - ii. Come up with a unique business name
 - iii. Check your preferred name's availability with the DCRA by doing a business license verification search

2. Get an employer identification number

- a. Apply for an EIN at irs.gov
- b. Record your EIN for future use after receiving your confirmation

3. Register your business with the state

- a. Use the DC Business Center's wizard
- b. Take note of which licenses and permits you need and where to apply for them

4. Obtain applicable state licenses and permits

- a. Use the list generated by the DC Business Center's Wizard
- b. Go to each listed location to apply for and collect the license or permit

5. Register for state taxes

- a. Use the DC's Office of Tax and Revenue's online service center
 - i. Find requirements for your industry
 - ii. Apply for applicable licenses
 - iii. Pay licensing/permit fees

6. Hire employees and comply with state requirements

- a. Report all new hires to the District of Columbia New Hire Reporting Center
- b. Obtain workers' compensation insurance
- c. Print out and display state-mandated workplace posters



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